

Dated 01<sup>st</sup> November 2018

**OFFICE ORDER**

With the approval of the Competent Authority, the following re-allocation of work is made with immediate effect and until further orders:

S. No.	Name & Designation of the officer	Item(s) of work	Reporting Officer
1	Ms. M.G. Jayasree, DDG	i. I&PA ii. NISE iii. Conducting studies based on statistical data available for RE	Sh. Praveen Kumar, Additional Secretary
2	Sh. N.B. Raju, Scientist E	i. I&PA ii. NISE iii. Conducting studies based on statistical data available for RE	Ms. M.G. Jayasree, DDG
3	Dr. Rajesh Kumar, Scientist F	R&D Coordination & Monitoring	Sh. Praveen Kumar, Additional Secretary
4	Sh. S.K. Jagwani, Scientist F	i. IT ii. Development of RE Portal	Sh. B.P. Yadav, Joint Secretary
5	Sh. Sanjay Prakash, Scientist C	i. IT ii. Development of RE Portal	Sh. S.K. Jagwani, Scientist F

2. Sh. B.S. Negi, Scientist G will continue to handle the work related to Lab policy, Standards and Quality control.

3. There will be no change of work allocation of subordinate officials who are currently associated with the items of work stated in this order.

  
(Arvind Pokhriyal)

Under Secretary to the Govt. of India

To,

1. Officers concerned.
2. PPS to Secretary
3. All Group/Division Heads
4. Admin.II Section/ Cash Section/Vigilance Section/Library.
5. Service Book/Personal File/Guard File