

MOST URGENT



No. 67/27/2019-Admn.I
Government of India
Ministry of New & Renewable Energy

CGO Complex, Block No.14,
Lodhi Road, New Delhi – 110 003.

Dated the 17th March, 2020

OFFICE MEMORANDUM

Subject: Preventive measures for containing and mitigating Coronavirus (COVID-19) – Importance of Social Distancing – Regarding.

This has reference to this Division's O.M. of even number dated 13th March, 2020 regarding preventive measures to contain spread of COVID-19. In this regard, advisory issued by DoPT vide its O.M. No. 11013/9/2014-Estt.A.III dated 17.03.2020 available on their website at: <https://dopt.gov.in/sites/default/files/Preventive%20measures.PDF> may kindly be perused for compliance.

2. Further, Cabinet Secretariat held a meeting with all the Ministries today through video conferencing and informed that next 15 days are extremely crucial for the country to contain spread of COVID-19. It was emphasized that maximum level of social distancing should be observed by all employees/citizens during this period. In this regard, all employees are directed to follow the following protocol:

- i. Reschedule or cancel all meetings scheduled during next 15 days, unless extremely necessary. Meetings may be held through audio/video conferences.
- ii. Reschedule or cancel all tours/travel, unless extremely necessary. This applies to both official and personal tours/travel.
- iii. All employees should avoid even local non-essential travel.
- iv. The leave sanctioning authorities are advised to sanction leave whenever any request is made for self-quarantine as a precautionary measure by any employee.
- v. Encourage all family members/friends/neighbours to maintain maximum social distancing.

(Arvind Pokhriyal)
Under Secretary to the Govt. of India

To,

- i. All Officers/Staff of MNRE.
- ii. CMD (IREDA), MD (SECI), DG (NISE), DG (NIWE), DG (SSS-NIBE), with a direction to comply with above directions and DoPT advisory in their organizations.

Copy to,

- i. Sr. PPS to Secretary.
- ii. Sr. PPS to JS(Admn.)