

Government of India

नवीन और नवीकरणीय ऊर्जा मंत्रालय

Ministry of New & Renewable Energy

CGO Complex, Block No.14, Lodhi Road, New Delhi - 110003

EPBAX No. 24360707; Fax No. 24361298

Dated: 28th December, 2017**VACANCY CIRCULAR****Subject:- Filling up the post of Account Officer in the Ministry of New and Renewable Energy- reg.**

Services of a suitable Central Government Officers are requested for filling up the one post of Account Officer, Group B, Gazetted, Non-Ministerial in the pre-revised scale of pay Rs. 9300-34800/- with Grade Pay Rs. 4600/- (as per 7CPC level-7, Rs. 44900 -142400/-) on deputation basis in this Ministry for a period of one year and likely to be extended for a period of three years. The pay of the candidate selected for appointment of deputation will be regulated in accordance with the provision contained in the Department of Personnel and Training O.M No. 2/29/91-Estt.(PayII) dated 05.11.1994 as amended from time to time as per rules.

2. Eligibility, qualification, experience etc, required for the post of Accounts Officer are as under:

Deputation : Officers under the Central Government:

A. i) Holding analogous posts on regular basis or

ii) With 5 years regular service in posts in the scale of Rs.9300-348000 + Grade Pay of Rs. 4200/- (pre-revised)

B. Possessing any one of the following qualifications:

i) Pass in the SAS or equivalent examination conducted by anyone of the organized Account Department of the Central Government.

ii) Successful completion of training in Cash and Accounts work in the Institute of Secretariat Training & Management (ISTM) or equivalent and experience in Cash, Accounts and Budget work.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other department shall ordinarily not exceed three years.

The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date on receipt of application.

3. The details like general conditions, Eligibility Criteria, age limit, proforma of application etc. are available on the website of Ministry of New and Renewable Energy i.e. <http://www.mnre.gov.in>.

4. Interested and eligible officials may send their applications in prescribed proforma **Annexure-I** along with copies of the APARS for the last five years duly attested on each page by an officer not below the rank of an Under Secretary to the Govt. of India and vigilance clearance through proper channel to the undersigned within 60 days from the date of advertisement of this vacancy Circular in the Employment News.

**(Arvind Pokhriyal)**

Under Secretary to the Govt. of India

Ph. No. 011-24362621

To,

1. All Ministries/ Departments of the Govt. of India.
2. President's Secretariat, New Delhi
3. Prime Minister's Secretariat, New Delhi
4. Lok Sabha Secretariat, New Delhi
5. Rajya Sabha Secretariat, New Delhi
6. Cabinet Secretariat, New Delhi
7. Election commission of India, New Delhi
8. Controller General Defence Accounts, Palam, Delhi Cantt.
9. Controller General of Accounts, Lok Nayak Bhawan, Khan Market, New Delhi
10. Principal Directorate of Audit, Central Revenue, ACGR Building, New Delhi

Application for the post of Account Officer in Ministry of New and Renewal Energy

1. Name in Full (Block Letters):
2. Address for correspondence:
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3. Date of Birth:
4. Whether belong to SC/ST :
5. Education Qualifications :

Degree/Diploma	Subject(s)	Name of the University/Institute	Year of Passing	Division/Marks obtained

6. Experience:

Designation/Name of the post	Name of the Organization	Scale of Pay	Period		Permanent or Temporary
			From	To	

7. (a) Present Basic pay/Scale of Pay:
- (b) Date of next increment:
8. Any other remarks:

Date.....

Signature.....

Note: Incomplete application or applications not in accordance with the format/particulars will not be entertained.