



No.02/01/2010-Admn.1

Government of India

भारतसरकार

Ministry of New & Renewable Energy

नवीनऔरनवीकरणीयऊर्जामंत्रालय

CGO Complex, Block No.14, Lodhi Road, New Delhi - 110003

EPBAX No. 24360707; Fax No. 24361298

Dated 28th Nov, 2016

Government of India, Ministry of New and Renewable Energy (MNRE) invites applications in the prescribed format, as per details and the format available at MNRE website www.mnre.gov.in, for the following posts, within one month from the date of publication of the advertisement.

| S.No | Post | Mode of selection | No of Posts |
|------|------------------|---------------------------------|-------------|
| 1 | Accounts Officer | Transfer on deputation/transfer | 1(One) |

The Ministry of New and Renewable Energy reserve the right to accept or reject in part or in full any or all the applications without assigning any reason whatsoever.

Applications received after due date will not be considered.

(Arvind Pokhriyal,
Under Secretary to the Govt. of India
Room No. 107, 1st Floor, Block No. 14,
CGO Complex
Lodhi Road, New Delhi 110003
Phone: 011-24362621.



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VACANCY CIRCULAR

Subject: Filling up the post of Accounts Officer in the Ministry of New and Renewable Energy.

Services of a suitable officer are requested for filling up the post of Accounts Officer, in the pre-revised scale of pay Rs. 9300-34800/- with Grade Pay Rs. 4600/- (as per 7CPC level 7 Rs. 44900-142400/-) on deputation basis in this Ministry for a period of one year and likely to be extended for a period of three years.

2. Eligibility, qualification, experience etc. required for the post of Accounts Officer is given in Annexure – I. The pay of the candidate selected for appointment of deputation will be regulated in accordance with the provision contained in the Department of Personnel and Training O.M. No. 2/29/91-Estt. (Pay II) dated 05.01.1994 as amended from time to time as per rules.

3. It is requested that the post may be circulated and particulars of suitable officers who are eligible and willing to be considered and whose services can be spared in the event of selection may be sent to the Under Secretary, Administration-I, Ministry of New and Renewable Energy, Block No. 14, CGO Complex, Lodi Road, New Delhi-110003 within a period of one month from the date of issue of this circular in the prescribed proforma given in Annexure-II along with their up to date C.R. Dossiers in sealed cover. While forwarding the applications, it may please be verified and certified that the particulars furnished by the candidate are correct and that no vigilance case is either pending or contemplated against the official. The officer selected will not be allowed to withdraw his/her name later. The Department once forwarding the names of officers/officials should not refuse to relieve the officer if selected.

(Arvind Pokhriyal)

Under Secretary to Government of India

To,

1. All Ministries/Departments of the Government of India/All Departments of All State Government.
2. President's Secretariat, New Delhi
3. Prime Minister's Secretariat, New Delhi
4. Lok Sabha Secretariat, New Delhi
5. Rajya Sabha Secretariat, New Delhi
6. Cabinet Secretariat, New Delhi
7. Election Commission of India, New Delhi
8. CGDA, West Block No. V, R.K. Puram
9. Controller General of Accounts, LokNayak Bhawan, Khan Market, New Delhi
10. Principal Director of Audit, Central Revenue, ACGR Building, New Delhi
11. UPSC/SSC, New Delhi
12. Department of Official Language, LokNayak Bhawan, Khan Market, New Delhi

13. I&PA Division (For publishing the advertisement in newspapers)
14. NIC Division (For publishing the advertisement on Ministry's website)
15. Notice Board/All Divisions/Sections
16. Pay & Account Office, MNRE, New Delhi



(Arvind Pokhriyal)

Under Secretary to Government of India

ANNEXURE-I

| | | |
|----|------------------------|--|
| 1. | Name of the Post | Accounts Officer |
| 2. | Classification | General Central Service Group B Gazetted Non-Ministerial |
| 3. | Scale of Pay | Pre-revised scale Rs. 9300-34800 (Grade Pay Rs. 4600/-)(as per 7CPC level 7 Rs. 44900-142400/-) |
| 4. | Method of Recruitment | By Deputation |
| 5. | Eligibility Conditions | <p>Officers under the Central Government</p> <p>A.</p> <p>i) Holding analogous posts on regular basis or ii) With 5 years regular service in posts in the scale of Rs. 9300-34800 + Grade Pay of Rs. 4200/-</p> <p>B. Possessing any one of the following qualifications:</p> <p>i) A pass in the SAS or equivalent examination conducted by anyone of the organized Accounts Department of the Central Govt. ii) Successful completion of training in Cash and Accounts work in the Institute of Secretariat Training & Management (ISTM) or equivalent and experience in Cash, Accounts and Budget work.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other department shall ordinarily not exceed three years.</p> <p>The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date on receipt of application</p> |

ANNEXURE-II

Application for the post of-----

1. Name in full (Block Letters)
2. Address for correspondence
3. Date of Birth
4. Whether belong to Scheduled Cast or Scheduled Tribe
5. Educational Qualification

| Degree/Diploma | Subject(s) | Name of the University/Institute | Year of Passing | Division/Marks obtained |
|----------------|------------|----------------------------------|-----------------|-------------------------|
| | | | | |

6. Experience

| Designation/Name of the post | Name of the organization | Scale of Pay | Period | | Permanent or Temporary |
|------------------------------|--------------------------|--------------|--------|----|------------------------|
| | | | From | To | |
| | | | | | |

7. (a) Present Basic pay/Scale of pay
(b) Date of next increment
8. Any other remarks

Date:

Signature -----

Incomplete applications or applications not in accordance with the format/particulars will not be entertained.