

No.02/01/2010-Admn.1
Government of India
भारतसरकार
Ministry of New & Renewable Energy
नवीनऔरनवीकरणीयऊर्जामंत्रालय
CGO Complex, Block No.14, Lodhi Road, New Delhi - 110003
EPBAX No. 24360707; Fax No. 24361298

Dated 23rd March, 2017

VACANCY CIRCULAR

Subject: Filling up the post of Accounts Officer in the Ministry of New and Renewable Energy.

Services of a suitable officer are requested for filling up the post of Accounts Officer, in the pre-revised scale of pay Rs. 9300-34800/- with Grade Pay Rs. 4600/- (as per 7CPC level 7 Rs. 44900-142400/-) on deputation basis in this Ministry for a period of one year and likely to be extended for a period of three years.

2. Eligibility, qualification, experience etc. required for the post of Accounts Officer is given in Annexure – I. The pay of the candidate selected for appointment of deputation will be regulated in accordance with the provision contained in the Department of Personnel and Training O.M. No. 2/29/91-Estt. (Pay II) dated 05.01.1994 as amended from time to time as per rules.

3. It is requested that the post may be circulated and particulars of suitable officers who are eligible and willing to be considered and whose services can be spared in the event of selection may be sent to the Under Secretary, Administration-I, Ministry of New and Renewable Energy, Block No. 14, CGO Complex, Lodi Road, New Delhi-110003 within a period of one month from the date of issue of this circular in the prescribed proforma given in Annexure-II along with their up to date C.R. Dossiers in sealed cover. While forwarding the applications, it may please be verified and certified that the particulars furnished by the candidate are correct and that no vigilance case is either pending or contemplated against the official. The officer selected will not be allowed to withdraw his/her name later. The Department once forwarding the names of officers/officials should not refuse to relieve the officer if selected.

(Arvind Pokhriyal)

Under Secretary to Government of India

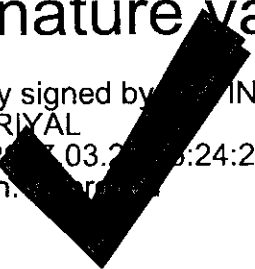
To,

1. All Ministries/Departments of the Government of India
2. President's Secretariat, New Delhi
3. Prime Minister's Secretariat, New Delhi
4. Lok Sabha Secretariat, New Delhi
5. Rajya Sabha Secretariat, New Delhi
6. Cabinet Secretariat, New Delhi
7. Election Commission of India, New Delhi
8. CGDA, West Block No. V, R.K. Puram
9. Controller General of Accounts, Lok Nayak Bhawan, Khan Market, New Delhi
10. Principal Director of Audit, Central Revenue, ACGR Building, New Delhi
11. UPSC/SSC, New Delhi
12. Department of Official Language, Lok Nayak Bhawan, Khan Market, New Delhi
13. I&PA Division (For publishing the advertisement in newspapers)
14. NIC Division (For publishing the advertisement on Ministry's website)
15. Notice Board/All Divisions/Sections
16. Pay & Account Office, MNRE, New Delhi

P.T.O.

Signature valid

Digitally signed by IND
POKHRIYAL
Date: 2017.03.28 16:24:26 IST
Reason: I am approving



ANNEXURE-I

1.	Name of the Post	Accounts Officer
2.	Classification	General Central Service Group B Gazetted Non-Ministerial
3.	Scale of Pay	Pre-revised scale Rs. 9300-34800 (Grade Pay Rs. 4600/-)(as per 7CPC level 7 Rs. 44900-142400/-)
4.	Method of Recruitment	By Deputation
5.	Eligibility Conditions	<p>Officers under the Central Government</p> <p>A.</p> <p>i) Holding analogous posts on regular basis or ii) With 5 years regular service in posts in the scale of Rs. 9300-34800 + Grade Pay of Rs. 4200/-</p> <p>B. Possessing any one of the following qualifications:</p> <p>i) A pass in the SAS or equivalent examination conducted by anyone of the organized Accounts Department of the Central Govt. ii) Successful completion of training in Cash and Accounts work in the Institute of Secretariat Training & Management (ISTM) or equivalent and experience in Cash, Accounts and Budget work.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other department shall ordinarily not exceed three years.</p> <p>The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date on receipt of application</p>

ANNEXURE-II

Application for the post of-----

1. Name in full (Block Letters)
2. Address for correspondence
3. Date of Birth
4. Whether belong to Scheduled Cast or Scheduled Tribe
5. Educational Qualification

Degree/Diploma	Subject(s)	Name of the University/Institute	Year of Passing	Division/Marks obtained

6. Experience

Designation/Name of the post	Name of the organization	Scale of Pay	Period		Permanent or Temporary
			From	To	

7. (a) Present Basic pay/Scale of pay
(b) Date of next increment
8. Any other remarks

Date:

Signature -----

Incomplete applications or applications not in accordance with the format/particulars will not be entertained.