

No. 30/42/2011-12/NSM

भारत सरकार/ Government of India

नवीन और नवीकरणीय ऊर्जा मंत्रालय / Ministry of New & Renewable Energy

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Block-14, CGO Complex, Lodhi Road,  
New Delhi, dated 26<sup>th</sup> November, 2015

**Office Memorandum**

Subject: - Simplification of the procedure for online submission of Total Bill of Material (BoM) and application for issue of Concessional Customs Duty Certificates (CCDC) and Excise Duty Exemption Certificate (EDEC) for availing duty benefits by the Solar Power Project Developers (SPDs) for initial setting up of their solar power plants in India.

The undersigned is directed to refer to this Ministry's OM No. 30/20/2011-12/NSM dated 1st July, 2013 reg. procedure for issue of Concessional Customs Duty Certificate (CCDCs) and Excise Duty Exemption Certificates (EDECs), and to inform that this Ministry has been receiving requests/suggestions from various quarters for simplifying the above procedure so as to cut down the delay at various levels.

2. Considering the various requests/suggestions received from various quarters and in order to reduce the time being taken in the process, it has been decided to further simplify the existing procedure by making following changes/amendments in the process, and formats of Bill of Material & certificates for CCD/EDE:-

(i) To simplify the process of Certification and to avoid double certification by empanelled Chartered Engineer, the requirement of certification by empanelled Chartered Engineer on each certificate of CCD/EDE has been done away with.

(ii) The certification by the empanelled Chartered Engineer will, however, be only at the stage of BoM. While certifying the BoM, the empanelled CE is now required to examine each item/component, their description, quantity and specifications mentioned in the BoM and he has to certify that no ineligible item is included in the BoM. If it is found that he has not done his duty properly or any ineligible item found included in the BoM during scrutiny in the Ministry, he may be liable to be debarred from the job of certifying the BoM of solar power projects.

(iii) It shall be mandatory on the part of SPD/EPC Contractor, to file a completion report to MNRE on actual consumption of material and usage of Certificates, duly certified by an empanelled Chartered Engineer, **within two months after commissioning of the project**. In case, the concerned SPD/EPC fails to send such a report within 2 months' time limit, SPD/EPC and the concerned empanelled Chartered Engineer will be debarred from doing further projects/certification.

3. In view of above, necessary changes/amendments have been made in the formats of BoM and Certificates of CCD/EDE and the revised formats have been uploaded and are available in the online system.

4. All SPDs seeking concessional customs duty and excise duty exemption under the applicable notifications of Ministry of Finance (Deptt. of Revenue) on the import/procurement of items/components

etc. required for initial setting up of solar power projects, are requested that they may henceforth follow the above mentioned revised guidelines. They are also requested to continue to follow the other guidelines for online submission of BoM and certificates.

5. With this O.M., this Ministry's previous O.Ms. No.30/20/2011-12/NSM dated 01/07/2013, No.30/42/2011-12/NSM dated 10/09/2013 [reg. Mini-grid and Micro-grid]; and No.30/16/2014-15/NSM dated 28/11/2014 [reg. Roof-top solar power plants], will stand modified to the extent of incorporating the above revised guidelines.

6. As regards the date of applicability, the simplified procedure/revised formats shall be effective and applicable to all fresh cases/applications which will be generated through online system, after the date of issue of this OM. However, such solar power project developers, for whom the MNRE has already approved BoM in old format but has received certificates in new formats of certificates, or who submits BoM in the old format after the date of issue of this OM, will have to separately submit an "Undertaking" as per **Annexure I**, duly certified by an empanelled CE, so as to switch over to the new procedure.

7. This issues with the approval of the competent authority.

**(K. G. Suresh Kumar)**

Under Secretary to the Govt. of India  
Phone No. 011- 24360625

1. All State Nodal Agencies/ Power/ Energy Departments.
2. Joint Secretary (TRU), Department of Revenue, Ministry of Finance, New Delhi
3. CII, New Delhi/ ASSOCHAM, New Delhi/ FICCI, New Delhi
4. Solar Power Developers Association, New Delhi

Copy to:-1. PSO to Secretary, MNRE

2. PPS/PS to JS&FA/JS (TK)/JS(VJ)/EA(JCS)
3. Dir. (NIC) for uploading it on MNRE Website
4. Sci.'E'(AN) / Consultant (PC)/ US (NSM)/
5. Guard file

**(K. G. Suresh Kumar)**

Under Secretary to the Govt. of India

**Name of the Project :**  
**Name of the Project Developer :**  
**Capacity:**  
**Location :**

Certification by Empanelled Chartered Engineer:

I undertake and certify as under:

(i) I have examined the applicant company's requirements of new materials, components etc. with regard to their technical description/specification and the quantity against each item of manufacture or import and having regard to **proper technical norms of consumption** and after technical scrutiny of DPR and relevant designs and drawings, I hereby certify that they are correct in all respects and are actually required for the execution of the \_\_\_MW Solar .....power generation project or facility at Village \_\_\_\_\_ Taluka \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_.

(ii) I have also examined each item/component, their description, quantity and specifications mentioned in the BoM in terms of non-eligible items declared by the Government and certify that no ineligible item is included in the BoM.

(iii) I am not an employee of the Solar Power Developer or the Company doing EPC for this project nor am I an employee of MNRE.

(iv) I will ensure that the SPD/EPC submits the Statement indicating utilization of above mentioned material/equipment to MNRE in prescribed format within 60 days of commissioning of the said project.

(v) Information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given is proved false/not true, I will be liable to be debarred from certifying the BoM of solar power projects or any legal or other action that Govt. may deem fit.

**Signature:** \_\_\_\_\_

**Name of Empanelled Chartered Engineer:** \_\_\_\_\_

**Res. Address:** \_\_\_\_\_

**Ref. No. & Date of membership:** \_\_\_\_\_